



TO **Prospective Supplier**

FROM **Kip Smalligan, Sr. Strategic Sourcing Specialist, Procurement Services**
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DATE **May 1, 2018**

RE **Request for Proposal #218-47**
Fieldhouse Weight Room Equipment
Addendum #1

1. The existing equipment that needs moving will be moved to the hallway immediately outside of the weight room.
2. The trade-in equipment list is attached